

## NURSERY PAYMENT POLICY (Academic Year 2020-21)

### Registration Fee or the Admission Fee:

- ❖ Registration or Admission Fee is only paid once regardless how long the child remains in the Nursery.
- ❖ Parents must register the child prior to the start of each term.
- ❖ The payment of a “Non-Refundable” registration fee is required to book a space. Parents must carefully read the Terms and Conditions before securing a space.
  - If there is no space available, the child’s name will be placed on a waiting list.

### Medical Fee:

- ❖ Annual Medical Fee must be paid before the child’s first joining day.

### Tuition Fee:

Tuition fee must be paid in advance before the child’s first joining day. For the current Academic year, we are presenting two options of flexible payment plans only: Termly and Termly Payment Plan by Post Dated cheques

#### ➤ **TERMLY:**

- ❖ The payment needs to be settled in the form of CASH, CREDIT/DEBIT CARD or BANK TRANSFER before the Term commences. If a space is booked before the term starts, the whole term must be paid even if the child will start later within the term as the space has been booked.

#### ➤ **TERMLY PAYMENT PLAN (INSTALMENT by Post Dated Cheques):**

- ❖ Payment for the term can be made through 3 POST DATED CHEQUES.
- ❖ Post Dated Cheques must be submitted at once on or before the child’s first joining day.
- ❖ Post Dated Cheques must be dated every 4<sup>th</sup> of each month.
- ❖ Post Dated Cheques can be replaced by CASH, CREDIT CARD or BANK TRANSFER by 1<sup>st</sup> of each month or at least three days before the due date.

**Note:** In the event of forced closure by the government, we will offer Online learning and will carry over the balance to the next term.

However, NO REFUND will be made if the parent decided to withdraw the child in the nursery.

### Discount:

- ❖ Discount for the Emirates Airlines/Fly Dubai Staff Platinum Card Holders.
  - Applicable if payment is done “TERMLY” (Total fees to be paid upfront).
  - Terms & Conditions apply.

### Mode of Payment:

- ❖ All fees must be paid by “[Cash, Credit/Debit Card, Cheque or Bank Transfer](#)”. Cheque is subject to realisation.
- ❖ **There will be surcharge of AED 200** for every [returned or dishonored cheque](#).
- ❖ All cheques must be made payable to **CREAKIDS NURSERY**.
- ❖ For payment made through online or bank transfer, transaction copy or bank confirmation details must be sent to us as proof of payment.
- ❖ For Late payment - **Three (3) weeks after the payment due date, 5% per week of Invoice will be added to the current fee.**

### Important Note:

- ❖ Make up days are not permitted for illness, lateness, holidays, early pick up or days missed e.g the class planned events/trips.

Please sign below that you have read and understood our Fee Policy:

Child Name:		
Parent Name:	Parent Signature:	Date: